



HILTON HARVEST COMMUNITY GARDEN INC. Inaugural Annual General Meeting

The inaugural Annual General Meeting of the Hilton Harvest Community Garden Inc will be held at the Hilton PCYC in Paget St, HILTON on WEDNESDAY **18 August, 2010**.

Registration commences at: 18:00 (TIME - in 00:00 - 24hr clock)

The AGM will commence promptly at: 18:30(TIME - in 00:00 - 24hr clock)

AGM Agenda:

1. Open Meeting & formal welcome
4. Acceptance of Attendance Apologies
3. Acceptance of Membership Applications received to date
4. Presentation of Chairperson's report
5. Presentation of Secretary's report – Not applicable - position vacant
6. Presentation of Treasurer's report
 - 6.1 Motion to ratify the books as audited for the periods: 2008 / 2009 and 2009 / 2010
7. Election of Office Bearers & Committee Members
 - 7.1 Positions nominating to re-stand:
 - 7.1.1 Chairperson
 - 7.1.2 Vice Chairperson
 - 7.1.3 Treasurer
8. Motions on Notice:
 - 8.1 Proposed amendments to the Constitution (see Appendix A)
 - 8.2 Other motions on notice - in accordance with the Constitution (see Appendix B)
 - 8.3 In terms of management plan, \$1000 will be set aside in a term deposit for dissolution purposes
9. General Business pertaining to the AGM (Agenda items only):
 - 9.1 To be advised
10. Date for next Annual General Meeting.
11. Close Meeting

APPENDIX A

Motion #1:

To amend the words "then state" to "balance" in Clause 13 (c) (ii) as follows:

From:

"(ii) presenting a statement at each Committee meeting showing the *then state* of the Association's finances and a record of all monies received and disbursed since the date of the last previous Committee meeting and to produce thereat the Association's bank books and cheque books;"

To:

"(ii) presenting a statement at each Committee meeting showing the *balance* of the Association's finances and a record of all monies received and disbursed since the date of the last previous Committee meeting and to produce thereat the Association's bank books and cheque books;"

Reason: "then state" usually means to prepare a complete set of books as prepared for AGM's. This is a lot of work that is not normally required for General (Committee) Meetings. A list of payments made & monies received will still be presented as per the clause.

Moved: Maggie Lilith Seconded: Sandra Albin

Motion #2:

Clause 15 (3):

To add the word "is" as follows:

From:

"(3) A question arising at a Committee meeting must be decided by a majority of votes, but, if there no majority, the person presiding at the Committee meeting will have a casting vote in addition to his or her deliberative vote."

To:

"(3) A question arising at a Committee meeting must be decided by a majority of votes, but, if there *is* no majority, the person presiding at the Committee meeting will have a casting vote in addition to his or her deliberative vote."

Reason: Grammar correction.

Moved: Maggie Lilith Seconded: Sandra Albin

Motion #3:

Clause 15 (4):

To amend the words “of five (5).” to “of fifty percent (50%) of Office Bearers and 50% of general committee members.” as follows:

From:

“(4) The quorum at Committee Meetings shall consist of *five (5).*”

To:

“(4) The quorum at Committee Meetings shall consist of *fifty percent (50%) of Office Bearers and at least 50% of general committee members.*”

Reason: Ensures a legitimate Committee Meeting is not held without representation from the Executive.

Moved: Maggie Lilith Seconded: Sandra Albin

Motion #4:

Clause 17. (1):

To amend the words “20 members present in person constitute a quorum.” to “*ten percent (10%) of financial members present in person constitute a quorum. If a quorum is not reached within 30 minutes from the commencement time for the meeting, the Chairperson shall postpone the meeting to the following week for the same time and (if available) at the same venue.*” as follows:

From:

“17. (1) At a general meeting 20 members present in person constitute a quorum.”

To:

“17. (1) At a general meeting ten percent (10%) of financial members present in person constitute a quorum. If a quorum is not reached within 30 minutes from the commencement time for the meeting, the Chairperson shall postpone the meeting to the following week for the same time and (if available) at the same venue.”

Reason: To minimize possible future difficulties forming a quorum for a general meeting.

Moved: Maggie Lilith Seconded: Sandra Albin

Motion #5:

Clause 18 (1):

To amend the word "specia1" to "special" as follows:

From:

"18. (1) The Annual General Meeting of the Association shall be held within the first three months of the financial year. The Annual General Meeting shall be conducted as, and have the same authority as an ordinary general meeting apart from such *specia1* provisions as made in this constitution for the Annual General Meeting."

To:

"18. (1) The Annual General Meeting of the Association shall be held within the first three months of the financial year. The Annual General Meeting shall be conducted as, and have the same authority as an ordinary general meeting apart from such *special* provisions as made in this constitution for the Annual General Meeting."

Reason: Spelling correction.

Moved: Maggie Lilith

Seconded: Sandra Albin

Motion #6:

Clause 18 (2):

To amend the words "twenty (20)" to "twenty percent (20%) of financial members, and 50% of the Office Bearers and 50% of general committee members. If a quorum is not reached within 30 minutes from the commencement time for the meeting, the Chairperson shall postpone the meeting to the following week for the same time and (if available) at the same venue." as follows:

From:

"(2) The quorum at Annual General Meetings shall consist of *twenty (20)*."

To:

"(2) The quorum at Annual General Meetings shall consist of *twenty percent (20%) of financial members, and 50% of the Office Bearers and 50% of general committee members. If a quorum is not reached within 30 minutes from the commencement time for the meeting, the Chairperson shall postpone the meeting to the following week for the same time and (if available) at the same venue.*"

Reason: To minimize possible future difficulties forming a quorum for an AGM.

Moved: Maggie Lilith

Seconded: Sandra Albin
